



International Society of Travel Medicine

Established 1991

Promoting healthy travel worldwide

ISTM Research Awards 2020-2021 Application Form

Application Part 1

Principal Investigator (PI) and Affiliation

NAME			
TITLE			
INSTITUTION			
ADDRESS			
CITY		ST/PROVINCE	
COUNTRY		ZIP/POSTAL CODE	
PHONE		FAX	
EMAIL			

Are you (the PI) a new investigator (*defined as < 5 years practicing travel medicine or longer travel medicine practice with no prior research funding*)? ___ Yes ___ No

If yes, please clarify if you are: a physician in training ___ pharmacist in training ___ nurse in training ___ student _____

PI is from a low- or middle-income country. (Check box if yes)

Grant application being submitted by ISTM Professional or Interest Group

Associate Investigator(s) and Affiliation (please add separate sheet(s) if necessary)

NAME			
TITLE			
INSTITUTION			
ADDRESS			
CITY		ST/PROVINCE	
COUNTRY		ZIP/POSTAL CODE	
PHONE		FAX	
EMAIL			

Mentor Name, Title, and Affiliation (if applicable)

NAME			
TITLE			
INSTITUTION			
ADDRESS			
CITY		ST/PROVINCE	
COUNTRY		ZIP/POSTAL CODE	
PHONE		FAX	
EMAIL			

Official signing
(applicant's institution)

Person assuming responsibility for the project (must be ISTM Member):.....
Signature confirms that ISTM Research and Awards Committee will be informed if the project will not go ahead and funds will be returned, that ethical clearance approval will be obtained before grant funds will be released to any applicants receiving awards, and that disclosure of any and all potential conflicts of interest has been provided.

CRITERIA FOR GRANT AWARD

The application consists of two (2) parts. Part 1 consists of the cover sheet. Part 2 represents the project description in free form format according to the specifications below.

- Research must be travel medicine or immigrant/refugee health oriented. For research priorities, please consider the topics described in Talbot EA et al.: Travel Medicine Research Priorities: Establishing an Evidence Base. J Travel Med 2010;17:410-415.
- Application and protocol proposal must be scientifically sound and must be in accordance with international ethical guidelines.
- There must be no conflicts of interest for any of the investigators who apply for research funding.
- Grant applicants must be ISTM Members in good standing.
- IRB approval is to be secured within 6 months of notice of award.
- Studies are to begin within 1 year of notice of award.
- A progress report will be sent to the ISTM Research and Awards Committee every 6 months with a final report submitted at the conclusion of the project.

Award Amount: Typical awards will be in the range of USD 5,000 to USD 10,000. Larger grants can be considered for exceptional proposals.

Applications are invited for projects, which can be realistically completed with ISTM grant money alone. We will consider co-funding of already partly funded projects if the other funding body explicitly has agreed to allow this to be done and a letter describing this permission is provided with the proposal submission. If co-funding is proposed, the ISTM-funded component must be clearly defined and manageable according to the ISTM grant application guidelines.

Applications from Low- and Middle-Income Countries (LMIC)

The ISTM has continued additional funding for research projects where the PI is from a low- or middle-income country. In order to be eligible for this portion of the award, you'll need to tick the box above to indicate your status. This does not preclude you from being considered for the regular funding.

Applications from ISTM Professional and Interest Groups

The ISTM has added funding to be awarded to an ISTM Professional or Interest Group. A maximum of one proposal per group will be considered and judged using same criteria set for judging all ISTM Research Award Proposals.

Deadline for submission: 31 January 2021

Complete, signed applications must be received in the ISTM Secretariat Office no later than 31 January 2021. Applications may be posted, faxed, or scanned and emailed to:

ISTM Research Awards Submission

Email: ISTM@ISTM.org

Mail/Courier: 11720 Amber Park Drive, Suite 160, Alpharetta, Georgia 30009, USA

Fax: +1.404.373.8283

Evaluation of Applications:

Requests for funding will be treated fairly and impartially and judged on the basis of scientific merit (hypothesis or study questions, objectives, significance and originality of the research, research plan, budget justification and timeline). The Research and Awards Committee will reach consensus (or 75% majority) regarding the awarding of a grant.

GUIDELINES FOR FREE FORM TEXT

The application should be typed in English using font no smaller than 11 point and margins not smaller than 1 inch (2.54 cm). The application must be structured as follows. Applications that do not follow these specifications will not be forwarded to the review panel.

Please indicate on the title page (below the title) if you are a new investigator (defined as less than 5 years practicing travel medicine or longer travel medicine practice with no prior research funding). If you are a new investigator, please also note on the title page whether you are a physician in training, nurse in training, pharmacist in training, or a student.

1. Project Title (descriptive)

2. Author Information

3. Description of the project: This includes hypothesis/es, specific aims/objectives, or research questions (not more than 1 page). Please try to describe your objectives in a clear way (specific, measurable, attainable, relevant and time-limited).

4. Methodology: This includes design, methods including laboratory techniques (if relevant), outcome measures, sampling, data collection, data management and statistical analysis, sample size and feasibility (not more than 2 pages).

5. Link of project to ISTM mission and goals (not more than ½ page)

6. Ethical considerations: A short description must be given how ethical considerations are taken into account when conducting this project (not more than ½ page). Ethical approval must be obtained **before** funds will be released if the proposal is accepted.

7. All investigators must disclose any potential conflicts of interest. This includes potential conflicts related to the ISTM (e.g. leadership position), as well as potential commercial conflicts. If there are no perceived conflicts of interest for any investigator involved in the project, this must also be disclosed.

8. Mentoring plan (no more than ½ page): for new investigators only, please provide name, title and affiliation of mentor on cover page and briefly describe circumstances that will allow for successful completion of the project, ideally without mentioning specific names of senior investigators providing mentoring.

9. Significance of project (not more than ½ page)

10. Detailed Budget: The budget must be detailed and include realistic costs for all items listed that are essential to complete the project. Indirect costs, computers and other major pieces of equipment cannot be funded by ISTM. The budget can be in local currency, but the total amount must be stated in US dollars including the currency exchange rate of the day.

11. Budget justification (no more than 1 page)

12. Timeframe

13. Reference list

Submissions must be received by the ISTM Secretariat no later than 31 January 2021.

Please send complete applications to: Email: ISTM@ISTM.org