



ISTM Research Awards 2024-2025 Application Form

Application Part 1

Principal Investigator (PI) and Affiliation

| | | | |
|-------------|--|-----------------|--|
| NAME | | | |
| TITLE | | | |
| INSTITUTION | | | |
| ADDRESS | | | |
| CITY | | ST/PROVINCE | |
| COUNTRY | | ZIP/POSTAL CODE | |
| PHONE | | FAX | |
| EMAIL | | | |

PI is from a low- or middle-income country (Check box if yes)

PI is a new and emerging investigator (*defined as < 10 years practicing travel medicine or < 10 years post award of doctorate degree AND without any prior research funding*) (Check box if yes)

Associate Investigator(s) and Affiliation (please add separate sheet(s) if necessary)

| | | | |
|-------------|--|-----------------|--|
| NAME | | | |
| TITLE | | | |
| INSTITUTION | | | |
| ADDRESS | | | |
| CITY | | ST/PROVINCE | |
| COUNTRY | | ZIP/POSTAL CODE | |
| PHONE | | FAX | |
| EMAIL | | | |

Mentor Name, Title, and Affiliation (if applicable)

| | | | |
|-------------|--|-----------------|--|
| NAME | | | |
| TITLE | | | |
| INSTITUTION | | | |
| ADDRESS | | | |
| CITY | | ST/PROVINCE | |
| COUNTRY | | ZIP/POSTAL CODE | |
| PHONE | | FAX | |
| EMAIL | | | |

Official signing
(applicant's institution)

Person assuming responsibility for the project (must be ISTM Member):.....

Signature confirms that ISTM Research and Awards Committee will be informed if the project will not go ahead and funds will be returned, that ethical clearance approval will be obtained before grant funds will be released to any applicants receiving awards, and that disclosure of any and all potential conflicts of interest has been provided.

Submissions are due by 31 January 2025. Please send complete applications to awards@ISTM.org

Criteria for grant award

The application consists of two (2) parts. Part 1 consists of the cover sheet. Part 2 represents the project description in free-form format according to the specifications below.

- Research must focus on travel medicine or migrant/refugee health.
- The project proposal must be scientifically sound and in accordance with international ethical guidelines.
- Institutional Review Board (IRB) approval must be secured within six months of the notice of award.
- All investigators applying for research funding must disclose any potential conflicts of interest, including financial interests, personal relationships, or affiliations that could influence the research.
- At least one of the applicants must be an ISTM member.
- Studies must begin within one year of the notice of award.
- A progress report must be sent to the ISTM Research and Awards Committee annually, with a final report submitted at the conclusion of the project.
- Any research papers arising from the funded research should be submitted initially to the Journal of Travel Medicine. Please note that this does not guarantee acceptance.
- All conference presentations or publications resulting from this award should include the following acknowledgment: "This research was funded by an ISTM Research Award".

Award amount

Typical awards will be in the range of USD 10,000 to USD 15,000.

We invite applications for projects that can realistically be completed with ISTM grant funding alone. Co-funding of projects that have already secured partial funding will be considered, provided that the other funding body explicitly agrees, and a letter of permission is included with the submission. If co-funding is proposed, the ISTM-funded component must be clearly defined and manageable in accordance with ISTM's criteria for grant award.

Applications from New and Emerging Investigators and Investigators from Low- and Middle-Income Countries (LMICs)

The ISTM has earmarked funding for research projects for new and emerging investigators and investigators from low- or middle-income countries. To be eligible for this portion of the award, you must tick the box above to indicate your status. This does not preclude you from being considered for regular funding.

Deadline for submission: 31 January 2025

Completed and signed applications must be received by the ISTM Professional Team no later than **31 January 2025**. Applications must be submitted to awards@ISTM.org.

Evaluation of applications

Requests for funding will be treated fairly and impartially, judged on the basis of scientific merit (hypothesis or study questions, objectives, significance, originality of the research, research plan, team capacity, budget justification, and relation to ISTM). The Research and Awards Committee will reach consensus (or a 75% majority) regarding the awarding of a grant.

GUIDELINES FOR FREE-FORM TEXT

The application should be typed in English using font no smaller than 11 point and margins not smaller than 1 inch (2.54 cm). The application must be structured as follows. Applications that do not follow these specifications will not be forwarded to the review panel. To standardize the application process, no additional information should be included with this submitted package.

1. **Project Title** (descriptive)
2. **Applicants' Information:** Include their role in the project, their areas of expertise, and their research track record as individuals and as a team (not more than 1 page).
3. **Description of the Project:** This includes hypotheses, specific aims/objectives, or research questions. Describe the objectives in a clear way (specific, measurable, attainable, relevant, and time-limited) (not more than 1 page).
4. **Significance of the Project:** Explain the significance (not more than ½ page).
5. **Methodology:** This includes design, methods (including laboratory techniques, if relevant), outcome measures, sampling, data collection, data management, statistical analysis, sample size, and feasibility (not more than 2 pages).
6. **Link to ISTM Mission and Vision:** Describe how the project aligns with the ISTM's mission and vision (not more than ½ page).
7. **Ethical Considerations:** A short description of how ethical considerations will be taken into account when conducting this project (not more than ½ page).
Ethical approval must be obtained before funds are released if the proposal is accepted.
8. **Disclosure of Conflicts of Interest:** All investigators must disclose any potential conflicts of interest, including those related to ISTM (e.g., leadership positions) or commercial entities. If there are no perceived conflicts, this must also be disclosed (not more than ½ page).
9. **Mentoring Plan:** For new and emerging investigators only. Provide the name, title, and affiliation of the mentor on the cover page and briefly describe circumstances that will allow for the successful completion of the project (not more than ½ page).
10. **Detailed Budget and Justification:** The budget must include realistic costs for all essential items required to complete the project. Indirect costs, computers, and other major pieces of equipment cannot be funded by ISTM. The budget may be presented in local currency, but the total amount must be stated in US dollars, including the currency exchange rate of the day (not more than 1 page).
11. **Timeframe:** Outline the project's timeline (not more than ½ page).
12. **Reference List:** Provide references (not more than 1 page).

Submissions must be received by the ISTM Professional Team no later than 31 January 2025.

Please send complete applications to awards@ISTM.org