



TravelMed Forum

How-To Guide for TravelMedForum

You asked, we listened! ISTM is excited to announce the relaunch of the TravelMedForum. The new and improved forum will be hosted on the groups.io platform, providing a secure modern listserv and discussion board exclusively for ISTM members.

How to Join the TravelMedForum

1. Sign up for a [Groups.io](https://groups.io) account.

Please Note: *ISTM Members must enter the same email address used for your ISTM Membership in order to gain access to the forum. If you wish to use a different email address for the forum, you must email ISTM prior to joining the group to inform them of this update.*

2. Once you have a Groups.io account, visit the TravelMedForum Homepage, travelmedforum.groups.io.
3. To join the group, scroll down and select the 'Apply for Membership In This Group' button.

Once ISTM receives your membership request, they will review the request and approve if you are an ISTM member.

Once your request is approved, you will receive a welcome email from groups.io with information that includes the group web address, the group email address and subscription management settings.

General Discussion ISTM@TravelMedForum.groups.io

The **ISTM TravelMed Forum** is a discussion forum and listserv for ISTM members to discuss all things travel medicine related.

Group Information

- 3 Members
- 3 Topics , Last Post: Apr 17
- Started on Feb 18

Group Email Addresses

Post: ISTM@TravelMedForum.groups.io
Subscribe: ISTM+subscribe@TravelMedForum.groups.io
Unsubscribe: ISTM+unsubscribe@TravelMedForum.groups.io
Group Owner: ISTM+owner@TravelMedForum.groups.io
Help: ISTM+help@TravelMedForum.groups.io

[+ Apply For Membership In This Group](#)

Group Settings

- All members can post to the group.
- ✓ Posts to this group do not require approval from the moderators.
- Messages are set to reply to group.
- Subscriptions to this group require approval from the moderators.
- Not listed in the Groups.io directory.
- Archive is visible to members only.
- Members can edit their messages.
- Members can set their subscriptions to no email.

Participating in the TravelMedForum – Traditional Email Listserv

Those who wish to participate in the forum through the traditional email listserv can submit a post to ISTM@TravelMedForum.groups.io. You will receive email notifications when a response(s) is added and can reply via email, all without logging into the groups.io platform.

Note: You must still create an account and join the group before submitting a post via email.

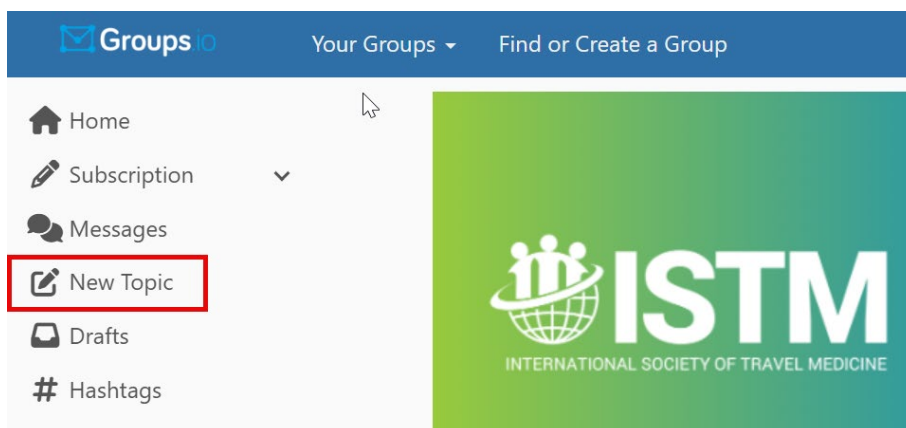
Participating in the TravelMedForum – Groups.io Website

Visit the [TravelMedForum](#) discussion board to view and search current topics, submit new topics, check messages and manage your subscription.

Submit New Topic / Question for Discussion

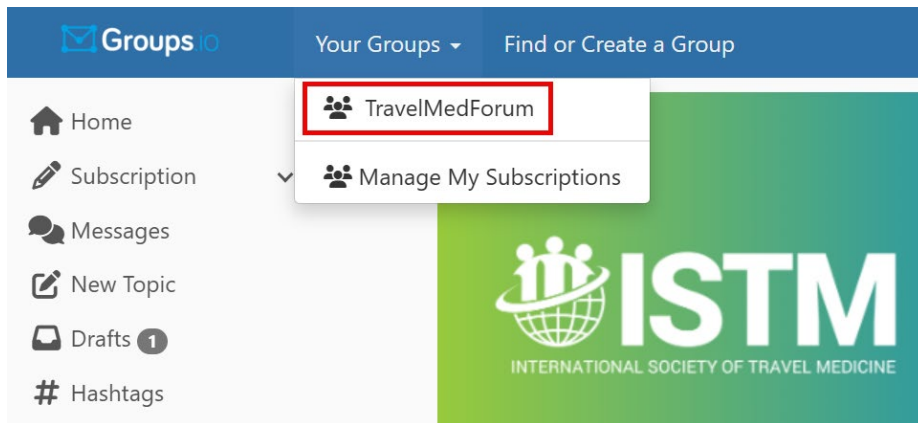
To submit a new topic for discussion, select the New Topic button in the menu, then add a subject and message text. Select the ‘Send’ button to submit your topic. Topics are automatically saved into your account ‘Drafts’ folder unless you select ‘Send’ or ‘Discard.’

Tip: Search the forum first before creating a new topic.



View Current Topics / Questions

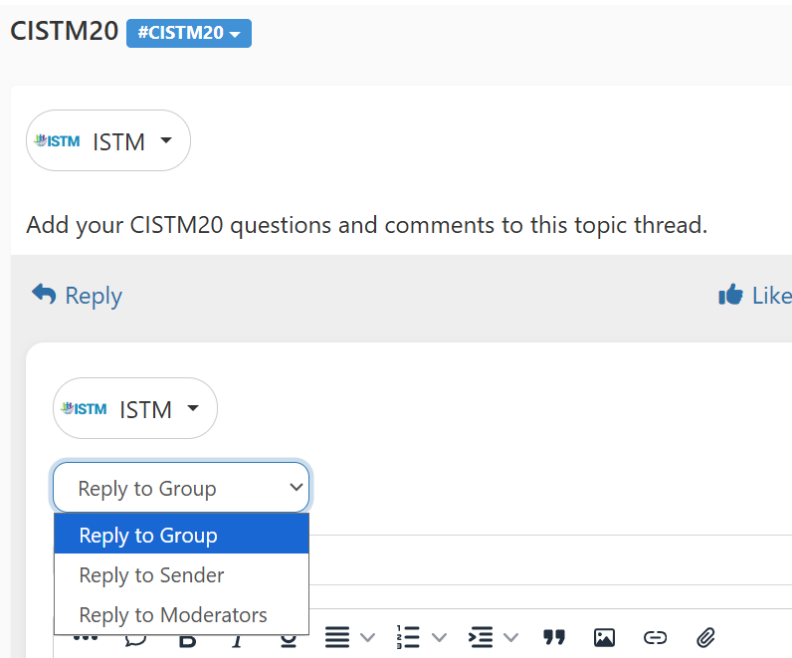
To view and search current discussion topics, select 'Your Groups' from the top navigation menu, then select 'TravelMedForum' from the dropdown menu.



Reply to Discussion Topics

To reply to an existing discussion topic and hit the reply button, type your message and then hit send.

Tip: You can send your reply to the entire group, the person who you are replying to or the moderator.



Muting Topics

Receiving too many emails for a topic? You can mute a specific topic. To mute a topic, visit the topic page and select the 'mute' button as shown below. You can toggle this on/off at any time.

Note: Muting a topic only stops email notifications for you, not for the entire group.

Mute

CISTM20 #CISTM20

Editing Your Subscription Settings

To update your TravelMedForum email and notification settings, select 'Subscription' and then 'Settings' from the menu.

Here you can set your email and notification delivery preferences, as well as create a signature for web or email posting. Receiving too many or too few emails? Please visit your subscription settings to manage notifications. ISTM is unable to set delivery preferences for individual accounts.

The screenshot shows the Groups.io interface. The top navigation bar includes 'Groups', 'Your Groups', 'Find or Create a Group', and 'Help'. The left sidebar contains a menu with 'Home', 'Subscription', 'Settings' (highlighted with a red box), 'Group Profile', 'Delivery History', 'Integrations', 'Messages', 'New Topic', 'Drafts', and 'Hashtags'. The main content area is titled 'Email Delivery' and lists several options: 'Individual Messages', 'Full Featured Digest', 'Plain Digest', 'Daily Summary', 'Special Notices Only', and 'No Email' (which is selected with a blue radio button). Below the 'Email Delivery' section are 'Signature', 'Advanced Preferences', and 'Member Notifications' sections, each with a right-pointing arrow. At the bottom of the page, there are 'Save' and 'Leave Group' buttons.

To update your profile, select 'Group Profile' under 'Subscription.' This will allow you to add a profile picture and edit your display name, as well as add your bio, location and website.

Groups.io Platform Help

General information about Groups.io can be found here:

- [Groups.io Help Center](#)
- [Groups.io Member FAQ](#) and [Groups.io Member's Manual](#)

Posting Guidelines

Ensure your posts and replies are relevant and focused on professional topics.

- ✔ DO post contributions adhering to the following:
 - Discuss pre-travel and post-travel medical cases or general travel health issues.
 - Share current and significant information from publications, websites or other credible sources.
 - Announce travel medicine conferences, workshops and short courses.
 - Recommend books, websites, publications, products or services, and disclose any conflicts of interest if appropriate.
 - Request information about Travel Medicine providers in locations not listed in the ISTM Global Clinic Directory. These requests should start with “Clinic Needed.”

Content Guidelines

- Be respectful and avoid conflict: Discussions should encourage knowledge-sharing, not personal attacks or arguments.
- Disclose financial interests: If you are involved in a product or service you recommend, you must disclose your financial interest.
- Avoid personal messages and irrelevant posts: Do not send “thank you” or “me too” messages to the entire list; send them directly to the individual instead.
- Do not post certain content: Avoid sending defamatory, abusive, profane, threatening, offensive or illegal content.
- Do not post slogans, taglines or political/religious statements: These types of posts are prohibited.

Consequences for Violations

- ✦ ISTM reserves the right to suspend posting privileges for members who violate these rules.
- ✦ All posts are public and subject to libel, slander and antitrust laws, so exercise caution and good judgment.
- ✦ If you have questions about the TravelMed Forum, please [contact ISTM](#). The TravelMed Forum is regularly monitored by the ISTM Professional Team for adherence to the rules.